



# NORTHCOTE AQUATIC AND RECREATION CENTRE CHILDCARE **REGISTRATION AND ENROLMENT**

*Updated on 18/12/2024*

## Overview

We are thrilled to announce the introduction of childcare services at NARC in partnership with [Bridge Darebin](#). This addition aims to provide convenience and support to families utilising the recreational facilities and programs offered at NARC.

With childcare now available on-site Tuesdays and Fridays, parents/guardians can engage in their fitness routines, swimming sessions, or participate in various activities knowing that their children are in safe and nurturing hands.

## About Bridge Darebin

Clublinks is excited to announce a partnership with local community organisation [Bridge Darebin](#) to deliver the childcare services at NARC.

Bridge Darebin have been a local licensed childcare provider for over 23 years and their dedicated childcare staff are committed to providing a nurturing and stimulating environment for children, ensuring their safety and well-being.

## Location

The Childcare program room (#3) at NARC is located on ground level at the end of the main hallway (across from the Main Group Fitness Studio).

## Session Days, Times, Length

Childcare is available on Tuesdays & Fridays each week.

Session times include:

	Session 1	Session 2	Session 3
Drop off:	9:00am	10:15am	11:45am
Pick up:	10:15am	11:30am	1:00pm

Session length for childcare sessions is 75 (1hr 15min) minutes.

**Strict Drop off/Pick up times apply.**

## Capacity and Ratios

In adherence with ratios as set by the Department of Education, the following will be observed:

Under 3's – 4 max participants: 1 Educator

Over 3's – 11 max participants: 1 Educator

Ratios and max participants subject to change depending on ages of booked participants.

## Restrictions

Parents are not allowed to leave the Centre during booked childcare sessions.

## Session Costs

Single visit and 20 visit pass cards are available at member & non member pricing.

### Member Pricing

Single Child Visit - Member	\$ 11.15
Single Family Visit (2 children) - Member	\$ 15.15
20x Single Child Pass - Member	\$ 178.40
20x Family Visit Pass (2 children) - Member	\$ 242.40

### Non Member Pricing

Single Child Visit - Non Member	\$ 16.50
Single Family Visit (2 children) - Non Member	\$ 22.50
20x Single Child Pass - Non Member	\$ 264.00
20x Family Visit Pass (2 children) - Non Member	\$ 360.00

### Session Bookings Conditions

Bookings can be made up to 7 days + 1hr in advance.

Only session 1 & 2 can be booked back-to-back

### Cancellations

Cancellations requested 2 hours or more from the booking start time are welcomed and will receive a childcare session added back to their account for future use.

No shows/or cancellations that fall within 2 hours or less from the booking start time will be billed for their session(s).

No monetary refunds will be issued for sessions/passes once purchased.

## Registration and Enrolment

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NARC and Bridge Darebin will require families that wish to participate in childcare to complete a registration and enrolment process prior to being cleared for booking childcare sessions at the Centre.

For interested parties, please find our step-by-step guide just below:

### Step 1 – Complete your NARC Childcare Application Form

This form will ask you a few basic questions about your preferred childcare days/times and require basic information about yourself (the parent) and any children you would like to register.

Complete your form here: [NARC Childcare Application Form](https://darebinstadiums.formstack.com/forms/childcare_application_form)  
[https://darebinstadiums.formstack.com/forms/childcare\\_application\\_form](https://darebinstadiums.formstack.com/forms/childcare_application_form)

### Step 2 – NARC Team will create an account for your child

Once we receive your completed application form, our Member Services Team will create a profile for your child(ren) that is attached to your existing member account. This will allow you to manage your child's account when signing in to your [membership](#).

For non-members, we will request that you create a free guest account before we add your kids to your profile.

### Step 3 – Invitation Email will be sent with Bridge Darebin Enrolment Forms

After we set up your child accounts, The NARC Team will send you an email inviting you to complete Bridge Darebin's enrollment forms. These forms (total of 2) will request general + health/immunisation info including fields to upload any relevant documentation.

Enrolment questions requested by Bridge Darebin are legislative requirements and ensure that Bridge Darebin can give your child the best care whilst remaining compliant with National/State law.

#### **Step 4 – Welcome Email will be sent including booking instructions**

When all forms and documentation have been received, the NARC Team will add "Childcare" privileges to your child's account. This will allow you to purchase and book your child(ren) into childcare sessions.

NARC will then send you a welcome email that includes instructions on how to book and pay.

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If you have any questions about the registration and enrolment process, please don't hesitate to contact us at our dedicated childcare email [childcare@northcoteaquaticreccentre.com.au](mailto:childcare@northcoteaquaticreccentre.com.au) or by contacting a member of our Member Services Team at 03 9088 4600.

#### Resources:

NARC Application Form: [https://darebinstadiums.formstack.com/forms/childcare\\_application\\_form](https://darebinstadiums.formstack.com/forms/childcare_application_form)

Bridge Darebin: <https://bridgedarebin.org.au/>